



# HIGHLAND CHRISTIAN SCHOOL

## **Floating Substitute- Part Time**

Are you seeking to be part of a community that strives to serve the Lord and His children? Do you desire to be a part of a highly collaborative and communal staff? Highland Christian is a PreK-8th grade building that serves a diverse group of 700 students. As a nationally acclaimed “*Model PLC School*”, Highland Christian’s focus on collaboration is highly celebrated and the key to obtaining a “Grade A” from the state of Indiana.

**Highland Christian School is seeking a Floating Substitute for the 2026-2027 school year.** This individual will work with students in grades K-8 to ensure high levels of learning for all students when a teacher would need to utilize a substitute. This role is ideal for a flexible personality who can quickly step into different learning environments, maintain continuity in instruction and uphold a positive, structured classroom environment. This individual would be the first person called for substitute teaching openings at Highland Christian. Pay would be made in half day or full day increments at an hourly rate.

Additional opportunities to lead extracurriculars or athletics may be possible.

To learn more about Highland Christian, please view this video: <https://youtu.be/SiLPkDbLvaI>

Interested applicants should submit a resume and [teacher application](#) to Highland Christian’s Academic Principal, Mrs. Andrea Harvey, at [aharvey@highlandchristian.org](mailto:aharvey@highlandchristian.org). If you are not ready to apply for the position, but would like more information about the position, please do not hesitate to call the office at 219-838-0356.

### Employment Requirements:

- Associates or Bachelors degree; preferred
- Active Member in a Bible-believing Protestant Church
- Christian lifestyle

### Responsibilities:

- Lead instructional lessons following outlined plans from the classroom teacher
- Manage student behaviors and maintain a safe classroom environment
- Submit necessary counts for daily attendance and lunch ordering to the Main Office
- Communicates effectively with classroom teacher regarding a summary of the day’s activities and any issues that arise
- Monitor students consistently during class activities, hallway movement and/or recess