



# HIGHLAND CHRISTIAN SCHOOL

## Coaching Employment Application

### PERSONAL INFORMATION:

|                        |         |
|------------------------|---------|
| Position Applying For: | Date:   |
| Name:                  | Phone:  |
| Address:               |         |
| Email:                 | Church: |

### WORK EXPERIENCE - most recent first:

|   |                 |
|---|-----------------|
| 1. Employer:  | Dates Employed: |
| Job Title:  | Work Performed: |
| Supervisor:   |                 |
| May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please explain: |                 |

### RECORD OF CANDIDATE'S EDUCATION:

|             | Name & Location of School | Year Graduated | Diploma/Degree Awarded |
|-------------|---------------------------|----------------|------------------------|
| High School |                           |                |                        |
| College     |                           |                |                        |
| Grad School |                           |                |                        |
| Other       |                           |                |                        |

### LICENSURE OR CERTIFICATIONS (If any):

|  |                        |             |
|--|------------------------|-------------|
| State:   | Area of Certification: | Expiration: |
| Special Certifications or Training (CPR, First Aid, etc) |                        |             |

**PROFESSIONAL REFERENCES:**

*One must be your pastor, elder or deacon from your church. No relatives.*

| Name: | Relationship to You: | Phone Number: | Email Address: | Year's Known: |
|-------|----------------------|---------------|----------------|---------------|
|       |                      |               |                |               |
|       |                      |               |                |               |
|       | Pastor               |               |                |               |

**Please answer the following questions.**

1. Explain why you wish to apply for this position at Highland Christian School.
2. What strengths will you bring to this role and Highland Christian School?
3. Describe your church involvement and relationship with the Lord.
4. Explain your previous playing experiences and if applicable, previous coaching experiences.

**Sport Specific Questions:**

5. Please list your playing experience. This should include the level competed at – high school, college, recreational, etc.
6. Please list your coaching experience. This should include previous schools, clubs, years of experience, roles, and achievements)
7. Please outline your coaching skills. Include areas such as technique instruction, strength and conditioning, leadership, athlete development, strategy, communication, or any other relevant skills.

Once completed, please send the following documentation to Mr. Luke Hillegonds, at: [lhillegonds@highlandchristian.org](mailto:lhillegonds@highlandchristian.org) or mail to 3040 Ridge Road Highland, Indiana 46324.

**APPLICANT'S STATEMENT:**

I hereby give Highland Christian School the right to make a thorough investigation of my past employment, education and activities and I release from all liability all persons, school, companies and corporations supplying such information. I hold Highland Christian School harmless against any liability which might result from making such a review. I understand that any false answer, statement or implication made by me in this application or other required documents may result in denial of employment or discharge.

Additionally, I understand that employment at Highland Christian School is conditional upon review of my criminal conviction records and that I may be required to submit to a fingerprint check by federal and/or state authorities. I agree to fully cooperate in providing and recording my fingerprints as necessary for such an investigation.

Additionally, I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Highland Christian School or myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Highland Christian School unless made in writing. Employment at Highland Christian School is terminable at will. Once an employment relationship is established, an employee has the right to terminate his/her employment at any time for any or no reason and Highland Christian School maintains a similar right.

Signature:

Date: